



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
1 Strongs Avenue
RUTLAND, VERMONT 05701
(802) 775-2910

Regular Meeting / May 27, 2026
Minutes

Board Attendance: Edward Clark, Eric Petersen, Israel Mac, Chris Ettori, Lori Arner, Larry Cupoli, Dick Courcelle and Stephanie Romeo

Absent: Mary Markowski

RRA & Others in Attendance: Sean Adkins, Barbara Spaulding, Mayor Donahue, Alderman Peter Franzoni, Ed Bove

- I. Edward called the meeting to order at 8 am.
- II. Additions/Deletions – None.
- III. Lori moved to approve the minutes of May 12, 2026. Larry seconded. Motion was approved 8-0.
- IV. Public Comment – None.
- V. Warrant – Israel moved to direct the Chair to sign the warrant for Fund 800 expenses totaling \$4,746.37 and recommend to the Board of Finance payment of Fund 100 expenses totaling \$158.00. Chris seconded. Motion was approved 8-0.
- VI. Executive Director Update – Sean discussed the recent enforcement of parking in the BRIXMOR plaza. Mayor Donahue said the 3-hour parking is being enforced by Stockton Security who are issuing civil violations and who have the ability to boot or tow cars. The Mayor said the enforcement encourages people to purchase parking passes for the Transit Center. However, that process has some issues that need to be fixed. Sean said he thinks the timing of the enforcement is peculiar. Chris suggested reviewing the City’s contract with LAZ in regard to making the passes more easily available.

Sean said the RFP for the Animating Infrastructure art project at the parking deck was published with a response date of July 10. There has been a lot of interest. A committee will determine the finalists and an implementation grant application will be submitted next year.

The Congressional Designated Spending for the Rutland Creek Path Seg. 5 has made it to the final round with two other projects from Rutland County. The Creek Path was formally nominated by Sen. Sanders. Mayor Donahue discussed the importance of finishing this segment. Sean added that the City is applying for both a large scale

and small scale VTrans Bike/Ped grants for Seg. 5 as well. The applications are due June 12.

Sean discussed meeting with a company looking to expand its manufacturing in Rutland.

VII. BOA Update – Larry said the nomination of Kevin Gustafson for City Attorney was confirmed by the Aldermen on May 18 and the nomination of Susan Starr-Adams for a 3-year seat on the Planning Commission was tabled for two weeks. The June 6 Downtown Spring into Summer special events permit was approved as well. Larry said the Intermunicipal Committee continue to meet with Rutland Town for the 250th celebration with events on June 3 and fireworks on July 4. He added that the BIAP grant for Amazing Glaze Pottery was also approved. The Mayor added that he will be presenting two names for the Planning Commission at the next Aldermen’s meeting bringing the number of seats back to 7 from 5 as allowed by Charter.

VIII. Old Business – None.

IX. New Business – BIAP Annual Report for EIR Wellness Spa. Barbara noted that the report was emailed to the Board and she tabulated the receipts provided by Katrina Parker which total \$27,998.33 bringing her into compliance with the BIAP loan. Eric moved to receive the first annual report for EIR Wellness Spa. Lori seconded. Motion was approved 8-0.

FY26 Engagement Letter – Sullivan Powers & Co. PC. Chris moved to authorize the Chair to sign the engagement letter on behalf of the RRA Board. Dick seconded. Motion was approved 8-0.

X. Executive Session – Chris moved to go into executive session to discuss a contract after finding that premature general public knowledge would clearly put the RRA at a substantial disadvantage. Dick seconded. Motion was approved 8-0.

Larry moved to enter executive session at 8:26 am and invite the RRA staff and Mayor to stay. Chris seconded. Motion was approved 8-0.

At 8:50 am Chris moved to exit executive session. It was seconded. Motion was approved 8-0. No action was taken.

XI. Adjourn – All items on the agenda were addressed. The meeting ended at 8:51 am. The next meeting will be held on June 9 at 8 am.

These minutes were approved this ____ day of _____, 2026.

Mary A. Markowski, Secretary